



BANFF CARIBOU PROPERTIES 229 Bear Street, 3rd Floor, Wolf & Bear Mall
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PO Box 1070, Banff, Alberta, Canada T1L 1H8 banfflodgingco.com & canmorelodgingco.com

Staff Christmas Party 2021 Complimentary Hotel Stay Agreement

Banff Caribou Properties is pleased to offer employees residing in Canmore a complimentary one-night hotel stay on the evening of the Staff Christmas Party (Thursday, December 16th).

Please note:

Bookings will be made in accordance with room availability. You will receive a booking confirmation e-mail detailing the location and other specifics. Thank you in advance for your consideration and understanding.

Please read the following Terms and Conditions:

- The complimentary room must be occupied by the employee; it cannot be given away.
- Employees will be provided with a Standard Room. A superior room may be available upon check-in. Upgrade fees may apply.
- Parties, noise, or other unruly behavior will result in immediate eviction from the hotel, permanent loss of this privilege, and possible disciplinary action.
- Employees are responsible for all incidental charges, including losses incurred by the hotel as a result of the conduct of room occupants.
- A valid credit card or \$50.00 cash deposit is required at check-in.
- Employees are expected to leave their rooms in a reasonable condition, and are liable for charges in the event additional cleaning is required.
- This agreement must be authorized by your General Manager and submitted to hr@banfflodgingco.com on or before **Friday, December 10th, 12pm.**

I have read, understood and agree to all Terms and Conditions set forth in this agreement.

Employee Name (First, Last)

Employee Number

Employee Signature

Employee Email Address

Authorizing General Manager Name

Date (MM - DD - YYYY)

Authorizing General Manager Signature

Send completed form to hr@banfflodgingco.com.



Banff Lodging Co. & Canmore Lodging Co. Employee Resources | www.blcemployees.com

